



### **Library Technician**

The Ventura County Law Library is seeking an extra help Library Technician to staff the Law Library for 10-15 hours a week, and as needed. We are looking for candidates with availability on Mondays, Tuesdays, and/or Wednesdays, morning or evening. The library is open Monday-Thursday, 8am-6pm, and Friday 8am-5pm. The pay for this position is \$14.50 hourly.

Under general supervision, the Library Technician performs a variety of duties in the Ventura County Law Library, including but not limited to: checking books in/out; renewing items and creating new patron library cards; assisting patrons with computers, copiers, and other library equipment; providing reference services to members of the public, attorneys, judges, and others, in person, over the phone, and via email; shelving books, shelf reading, dusting, and cleaning library equipment. For full description, requirements and qualifications, please visit <https://goo.gl/XtaFKR>.