

## Acknowledgments

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The 2017-2018 Public Access to Legal Information (PALI) Committee is pleased to offer the sixth edition of *Locating the Law: A Handbook for Non-Law Librarians*. This edition brings the guide up-to-date since its last revision in 2011. It is not a radical change from the previous version; instead, it updates guidance deemed useful from the last publication and offers some new research suggestions and resources that may not have existed in 2011. Examples of new information include coverage of the California Legislative Information Web site in chapters 3, 5, and 6; a new chapter on citators (Chapter 8); and suggestions of free online resources that provide a starting point for learning about legal subjects, although those resources may be of a more general nature than the subscription sources used by legal practitioners. (See Chapter 3, specifically the section on Online Legal Resources.)

Authors of the current guide are Joan Allen-Hart, Laura Cadra, Elizabeth Caulfield, Esther Eastman, Jennifer Lentz, David McFadden, Kara Noel Gelman, Robert Rodriguez, and Lisa Schultz. The following table provides specific credits.

| <i>SECTION/CHAPTER</i> | <i>AUTHOR</i>       | <i>TITLE/AFFILIATION</i>                    |
|------------------------|---------------------|---|
| FORWARD                | Robert Rodriguez    | Research Librarian                          |
| PREFACE                | Elizabeth Caulfield | Law Librarian<br>California Court of Appeal |
| ACKNOWLEDGMENTS        | Elizabeth Caulfield | Law Librarian<br>California Court of Appeal |

## LOCATING THE LAW, SIXTH EDITION, 2018

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| CHAPTER 1: <i>Introduction</i>                             | Karla Castetter<br>and<br>Elizabeth Caulfield | Library Director, Retired, Thomas<br>Jefferson School of Law (Karla)<br>Law Librarian, California Court of<br>Appeal (Elizabeth)                         |
| CHAPTER 2: <i>How to Read a<br/>Legal Citation</i>         | David McFadden                                | Senior Reference Librarian<br>Southwestern Law School  |
| CHAPTER 3: <i>Basic Legal<br/>Research Techniques</i>      | Joan Allen-Hart                               | Assistant Director, Retired<br>San Diego County Public Law Library   |
| CHAPTER 4: <i>Legal Reference<br/>vs. Legal Advice</i>     | Joan Allen-Hart                               | Assistant Director, Retired<br>San Diego County Public Law Library   |
| CHAPTER 5: <i>California Law</i>                           | Laura A. Cadra<br>and<br>Elizabeth Caulfield  | Head of Reference/Foreign & Int'l Law<br>Librarian, Loyola Law School Los<br>Angeles (Laura)<br>Law Librarian, California Court of<br>Appeal (Elizabeth) |
| CHAPTER 6: <i>Bibliography of<br/>California Resources</i> | Elizabeth Caulfield                           | Law Librarian<br>California Court of Appeal  |
| CHAPTER 7: <i>Federal Law</i>                              | Karla Castetter<br>and<br>Esther Eastman      | Library Director, Retired, Thomas<br>Jefferson School of Law (Karla)<br>Reference Librarian, LA Law Library<br>(Esther)                                  |
| CHAPTER 8: <i>Citators</i>                                 | Elizabeth Caulfield                           | Law Librarian<br>California Court of Appeal  |

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| CHAPTER 9: <i>Assisting Self-Represented Litigants in California</i>                | Kara Noel Gelman                        | Research Librarian<br>Latham & Watkins LLC   |
| CHAPTER 10: <i>Bibliography of Self-Help Resources</i>                              | Lisa Schultz                            | Instructional Services Research Librarian<br>University of Colorado Law School   |
| CHAPTER 11: <i>Availability, Accessibility and Maintenance of Legal Collections</i> | Joan Allen-Hart and Elizabeth Caulfield | Assistant Director, Retired, San Diego County Public Law Library (Joan)<br>Law Librarian, California Court of Appeal (Elizabeth) |
| CHAPTER 12: <i>Major Law Publishers</i>   | Jennifer Lentz                          | Head of Collection Development & Reference Librarian<br>UCLA School of Law   |
| APPENDIX A: <i>Glossary of Legal Terms</i>  | June Kim                                | formerly at UCLA School of Law   |
| APPENDIX B: <i>List of Common Abbreviations in the Law</i>                          | June Kim                                | formerly at UCLA School of Law   |
| APPENDIX C: <i>California's County Law Libraries</i>                                | Esther Eastman                          | Reference Librarian,<br>LA Law Library   |
| APPENDIX D: <i>California Law Schools</i>   | Karla Castetter and PALI Committee      | Library Director, Retired,<br>Thomas Jefferson School of Law (Karla)   |

Lastly, the Committee dedicates the sixth edition of *Locating the Law* to two people who had many friends in the law library community and who ensured the publication of past editions of *Locating the Law*, June Kim and Ruth Hill.

June Kim, formerly at the UCLA School of Law, Hugh & Hazel Darling Law Library, chaired the PALI Committee and served as editor of this publication for the fifth edition (original and revised). After receiving a SCALL scholarship while in library school, June became an active member of SCALL. She served on the Library Liaison Committee starting in 2003, and the 2005 SCALL Institute Committee. June was twice a winner of the William B. Rohan Chapter Service Award, first in 2004 as a member of the American Association of Law Libraries (AALL) Academic Law Libraries Special Interest Section's Academic Marketing Toolkit Bibliography Committee, and again in 2010 as Chair of the PALI Committee.

"June was the consummate reference librarian and a great colleague," recalls UCLA Law Library Director Kevin Gerson. "What impressed me most about June was her unhesitating willingness to help, her thoroughness, her ability to anticipate and explore research avenues beyond what was requested, and her extremely sharp mind."

UCLA law professor Jerry Lopez remembered June in this way. "She brought energy, wisdom, and perseverance to the tiniest and the hugest projects. She brought good humor to the daily grind. She brought love, really."

Ruth Hill, formerly at the Oliver B. Spellman Law Library, Southern University Law Center, also chaired the PALI Committee and managed the publication of *Locating the Law*. Ruth Johnson Hill joined SCALL in 1992 when she moved to Los Angeles to become Head of Reference Services and Adjunct Professor of Law at the Loyola William M. Rains Law Library. She maintained her SCALL membership even after she left Southern California to become Director of the Law Library and Associate Professor of Law at Southern University Law Center in Louisiana in 2008.

Devoted to professional growth, Ruth took an active role in both SCALL and AALL. Ruth served as Chair of the SCALL Grants Committee from 1997-2000, and was an active member on many SCALL Institute Committees. On the national level, Ruth served on the AALL Executive Board as Secretary from 2008 to 2011. She chaired the Black Caucus, the Academic Law Library Special Interest Section, the Special Interest Section Council, the Nominations Committee, and the 96<sup>th</sup> Annual Meeting Program Committee.

Ruth believed in the power of librarians in general and law librarians in particular to make a positive difference in society. She was a founding member of SCALL's Inner City Youth Internship Committee (now ICYIC) and, in recognition of her contributions, she received the Rohan Chapter Service Award and AALL's Spirit of Law Librarianship Award. She co-authored *Celebrating Diversity: A Legacy of Minority Leadership in the American Association of Law Libraries*.

Perhaps most importantly, Ruth championed and supported professional growth opportunities for other law librarians. Under her guidance, several Southern California law librarians became leaders in SCALL and at least one library staff member was inspired to attend library school. Ruth served as an inspirational role model throughout her almost twenty-five years of SCALL membership and service.

June and Ruth were indispensable forces in support of PALI and this publication, and the Committee misses their friendship and contributions.

Elizabeth Caulfield, Chair  
SCALL Public Access to Legal Information Committee  
2014-2018