



## 2018 – 2019 ANNUAL COMMITTEE REPORTS

### Archives Committee

**Chair:** Christine Langteau

The following documents/materials were added to the SCALL Archives during the year 2017-2018:

- 1.) SCALL Newsletters for:
  - a. September/October 2018
  - b. November/December 2018
  - c. January/February 2019
  - d. March/April 2019
  - e. May/June 2019
- 2.) Documents from the SCALL Institute *Machine Learning Demystified* :
  - a. Program
  - b. Speakers
  - c. Sponsors
  - d. Exhibitors
  - e. Committee
- 3.) List of recipients of the 2019 SCALL Scholarships
- 4.) Announcement pertaining to the 2018 SCALL Fall Meeting
- 5.) Announcement pertaining to the 2018 SCALL Holiday Party
- 6.) Announcement pertaining to the 2019 Spring Meeting
- 7.) Announcement pertaining to the SCALL 2019 Annual Business Meeting
- 8.) Minutes from the SCALL 2018 Annual Business Meeting (will be placed in the archives after the meeting)

The following requests received and responded to:

- 1.) Photos depicting Leonette Williams for her retirement scrapbook
- 2.) Information about Michael Saint Onge and presentation of his 30 sites in 30 minutes for the SCALL Institute
- 3.) SCALL board positions and dated held by Melody Lembke in anticipation for her retirement

2 copies of SCALL's *Locating the Law* 6<sup>th</sup> edition will be included in the archives after they are printed.

## **Awards Committee**

The recipients of the SCALL Awards for 2018-2019 are as follows:

Albert O. Brecht Award: Leonette Williams, USC Law Library and Melody Lembke, UC Irvine Law Library

Rohan Award- for the editors' and authors' contributions to the revised 6th edition of *Locating the Law*: PALI Committee, Elizabeth Caulfield (Chair), Laura Cadra, Esther Eastman, Janine Liebert, David McFadden, Kara Noel and Robert Rodriguez

Vendor Service Award: Lori Hedstrom, Thomson Reuters

Respectfully submitted,

Jennifer Berman  
Diana Jaque  
Larry Meyer

## **Budget & Finance Committee**

The Budget & Finance Committee consists of an experienced member who advises the treasurer. The Budget & Finance Committee chair for this year was Jessica (Wimer) Whytock.

## **Bylaws Committee**

The Bylaws Committee had no activity this last year. We are looking for a new committee chair. If anyone would like to take over, please contact Amy Atchison (current chair) or Erik Adams.

## **Government Relations Committee**

**Members:** Alicia Friedman, David McFadden (chair), Larry Meyer, and Lu Nguyen.

The GRC continues to monitor legislation and re-post AALL GRC and AALL Government Relations Office postings when relevant. We monitored the net neutrality bills including SB 822 during 2018 which was signed by Governor Brown on September 30 and is now being challenged in the courts. Announcements about legislative advocacy training opportunities are forwarded to the SCALL membership including those for the AALL Day on the Hill: Advocacy Leadership Training & Lobby Day, taking place just before the AALL Annual Meeting & Conference in Washington, DC on Friday, 12 July.

There was no legislation or administrative activity warranting recommendations for action during the SCALL year. New Governor Newsom took down all of the executive orders and proclamations from previous administrations from the Governor's webpage. New executive orders only appear sporadically. This may be something that needs to be addressed in the coming year.

Chair David McFadden participated in the Council of California County Law Librarians' Legislative Day in Sacramento on Tuesday, 26 March. He assisted L.A. Library Executive Director Sandra Levin and other county law library directors in visiting the offices of state legislators from L.A. County in an effort to educate legislators and staff about county law libraries, the plight of county law library funding and asking for a general fund budget request to restore them to their FY 2008-09 revenue funding level. Unlike in 2018, the request was not successful this year.

Submitted by David McFadden, SCALL GRC Chair  
10 July 2019

### **Grants Committee**

#### Committee Members:

Cindy Guyer - Chair  
Mahum Shere  
Esther Eastman  
Carol Ebbinghouse  
Caitlin Hunter  
Matthew Flyntz

Board Liaison: Caitlin Hunter

Budget: \$8000, \$8000 expended

#### Committee Report:

The Grants Committee worked in January to distribute awards for the 2019 SCALL Institute, and again in April to distribute awards for the 2019 AALL Annual Meeting. The committee also requested and received permission from the board to distribute awards for other conferences that are law or library related. To accommodate the new awards and the increasing number of applications for the SCALL Institute and AALL Annual Meeting awards, the committee also requested and received an additional \$2,000 in funding from the board, increasing its funding from \$6,000 to \$8,000.

The committee distributed the following awards:

2019 AALL Annual Management Institute  
1 grant application > 1 grant award > \$500 total distributed

2019 SCALL Institute Grants  
6 grants applicants > 6 grant awards > \$1,365 total distributed

2019 AALL Innovation Bootcamp  
1 grant application > 1 grant award > \$500 total distributed

2019 AALL Annual Meeting Grants  
5 grant applicants > 5 grant awards > \$5,325 total distributed

We asked all grant recipients to write an article for the SCALL Newsletter related to their attendance at the conferences. All recipients agreed to do so and their names were provided to the Newsletter Committee.

### **Information Technology Committee**

Chair: Suzie Shatarevyan

- At the end of November, we paid for a new 3-year term of web hosting and dedicated IP. Also renewed domain for 1 year.
- I onboarded a new committee member, Anahit Petrosyan, who has been helping with keeping the website updated – posts and calendar entries.
- In April, the calendar plugin we were using got a major update making it nonfunctional with the version of PHP that our website was running. Called the host and worked with them to upgrade the PHP version of the website so we can continue using the events calendar.
- I've been tracking usage stats for the Newsletter Committee and provided an update to Jessica at the end of May.

### **Inner City Youth Internship Program Committee**

For 2019, the Inner City Youth Internship Program Committee placed six students in internships at the following organizations: LA Law Library, California Court of Appeal Library, Los Angeles City Attorney's Office, Loyola Law School Library, and the Law Library for San Bernardino County. Most students will work between early July and early August 2019.

The committee thanks SCALL for their continued financial support of ICYIP. Without SCALL's significant financial support, we would be unable to offer these wonderful internships and expose local students to law libraries. Other institutions such as the LA Law Library as well as the Law Library for San Bernardino County have been long-time hosts and financial supporters of this internship program. Individual SCALL members continue to donate to this worthy endeavor. All of these organizations and individual donors make it possible to provide us with the opportunity to introduce young people to law librarianship.

This year, the ICYIP Committee has implemented enhanced PR about the internship program. Future work will continue to increase member awareness about the program. In addition, our partner in administering the internships, LAEP, is committed to working with us to secure outside grants. Lastly, the committee would like to work with the board in Fall 2019 on a possible committee name change.

Respectfully submitted,  
Diana Jaque (Chair)

2018-2019 Inner City Youth Internship Program Committee  
 Diana Jaque, Chair  
 Daisy De Anda  
 Sangeeta Pal  
 Judy Yu

**Institute Committee**

**Summary**

The 47th Annual SCALL Institute was held February 22-23, 2019, at the Hyatt Centric in Santa Barbara, CA. The title of the Institute was “Artificial Intelligence and Machine Learning Demystified”.

**Attendees**

91	Paid
17	Vendor / Sponsor
3	VIPs <sup>1</sup>
7	Speakers not affiliated with SCALL
1	Comped <sup>2</sup>

<sup>1</sup> VIPs were Jean O’Grady (AALL), Ramona Colins (NOCALL), Marianne Sterna (SANDALL)

<sup>2</sup> One attendee was comped due to the government shutdown

**Hotel Reservations:**

Date	2/20	2/21	2/22	2/23
Number	1	21	78	16

Total Number of rooms at discounted rate: 56

Total number of rooms at regular rate: 60

**Exhibitors**

*Major Exhibitors*

Bloomberg Law  
 CEB – Continuing Education of the Bar  
 Gavelytics  
 LexisNexis  
 ProQuest

*Exhibitors*

AALL  
Darts-IP  
Golden Arrow Publishing  
Legislative History & Intent  
Legislative Intent Service, Inc.  
William S. Hein & Co., Inc.

**Sponsors**

*Major Sponsors*

CEB – Continuing Education of the Bar Docket Navigator  
LexisNexis Questel Thomson Reuters

*Sponsors*

Bloomberg Law  
Castle Publications, LTD  
CLAS Worldwide Information Services CourtAlert  
Courthouse News Service Loose Leaf Filing Service, Inc. LRI History LLC  
Retrieve-It

**Budget**

The Institute made a profit of **\$6,298.95**. A breakdown of the revenue and expenses is as follows:

<b>Registration</b>		<b>Totals</b>
Attendees and Guests	\$9,765.00	
Exhibitors	\$7,000.00	
Sponsors	\$11,613.46	\$28,378.46
<b>PayPal and EventBee Processing Fees</b>		
Attendees	\$402.11	
Exhibitors	\$146.15	
Sponsors	\$55.30	\$603.56
<b>Other Expenses</b>		
Hotel Deposit	\$2,000.00	
Colored paper for SCALL Institute meal tickets	\$4.37	
Honorarium for speaking at SCALL Institute	\$200.00	
Honorarium for speaking at SCALL Institute	\$200.00	
Hotel Expenses	\$2,916.00	
5 \$100 gift cards distributed to attendees at		

Institute	\$500.00	
2 \$50 gift cards distributed to attendees at Institute	\$100.00	
Gift for Vice President at SCALL Institute	\$42.11	
SCALL Institute badges and snacks	\$272.46	
Mileage reimbursement for speaker	\$102.08	
Payment to hotel	\$14,960.84	
Mailing forgotten items to exhibitor	\$9.45	
Supplies from Staples	\$168.64	\$21,475.95
<b>Total Income</b>		\$28,378.46
<b>Total Expenses</b>		\$22,079.51
<b>Net</b>		\$6,298.95

### Topics and Speakers

“Flowers and Light: What to Expect from AI”  
Matthew Turk UCSB

“Preparing for Artificially Intelligent Justice”  
Richard Re UCLA

“Not the Robot Apocalypse: AI as Opportunity for Librarians and Knowledge Professionals”  
Jean O’Grady DLA Piper

“So Bright We’ll Need to Wear Shades – Practical Applications of AI in the Legal Space”  
Serena Wellen, LexisNexis  
Tonya Custis, Thomson Reuters  
Clint Stauffer, Bloomberg Law  
June Liebert (moderator), Sidley Austin  
Erik Adams (moderator), Sidley Austin

“30 AI Sites in 30 Minutes”  
Michael Saint-Onge Morgan, Lewis & Bockius

### Institute Committee

47th Annual Institute Committee Chair	Erik Y. Adams
Exhibitors	Judy K. Davis, Co-Chair Diana Jaque, Co-Chair
Sponsors	Jennifer Berman, Chair

Publicity	Cara Johnson, Chair
Technology Support	Mahum Shere, Co-Chair Daniel Hayes, Co-Chair
Registration	Caitlin Hunter, Co-Chair Amber Madole, Co-Chair
Speakers	Paul Moorman, Co-Chair Jim Senter, Co-Chair Patrick Sullivan Michael Saint-Onge
Special Advisor	Stefanie Frame
Website	Suzie Shatarevyan, Chair

**Institute Advisory Committee**

Chair: Jennifer Berman

The Institute Advisory Committee is happy to report that the contract for the 2020 SCALL Institute has been signed. I was given the go-ahead to pursue Santa Barbara at the Hyatt Centric location for 2021 and hope to begin those discussions soon.

**Library School Liaison Committee**

The SCALL Library School Liaison Committee’s charge is to establish and foster professional relationships with students enrolled in library school programs in Southern California.

- (1) The Committee had seven members this year, including the Committee Chair.
- (2) The Committee continued its mentoring program for library school students living in southern California.
  - The Committee sent emails to local library school students through the UCLA library school listserv, IS-NET, and the SJSU library school list serv, ISCHOOL-SHARE, and geographical SLIS alert inviting responses from library students wanting a law librarian mentor. Additionally, the Committee chair reached out to (1) the liaison at the UNT (University of North Texas) College of information, which has a Los Angeles Cohort, and (2) the Coordinator of Student Services for the Master of Management in Library & Information Science program (MMLIS) at USC. This year, there were six requests for mentors, from four students in the UCLA MLIS program, and two students in the USC Marshall MMLIS program. The UCLA students resided in Encino, Reseda, Westwood and Los Angeles, and the USC students resided in Los Angeles and Diamond Bar/Chino Hills. All six students were paired with mentors.



- The mentors answered questions about the profession and provided career advice by corresponding via email, via phone or in-person with their mentee.
- This can be compared to last year when 7 students requested a mentor, and the previous year when we also had 7 requests.

(3) This year, the Committee’s budget was \$5,000.

(4) The Committee also continued the SCALL Scholarship program. In February the Committee posted the application for the 2019 SCALL Scholarship on the SCALL website and advertised the scholarship on the SCALL listserv, the UCLA library school listserv, and the SJSU listserv and geographical SLIS alert. Additionally, the Committee chair contacted the liaison for the UNT Greater Los Angeles cohort and the USC Coordinator of Student Services. Applications were due on 3/22/19. This year, four applications were received. All seven committee members participated in proposing award amounts for those applicants deserving of awards, and the Committee chair circulated proposed final award amounts which were agreed upon by the committee members. The majority of the Committee determined that all four applicants met the scholarship requirements by demonstrating a commitment to pursue a career in law librarianship, and in April the Committee announced its decision to award scholarships to all four applicants.

We awarded SCALL scholarships to the following applicants:

- Rachel Galindo (Burbank, CA) – San José State University
- Jimmy Pak (Orange, CA) – San José State University
- Havilah Steinman (Oceanside, CA) – San José State University
- \*There was a fourth scholarship recipient, a student attending the USC MMLIS program, but she chose to remain anonymous, an option we offer to all recipients when I notify them of their award.

A total of \$4,800.00 was awarded to the four scholarship recipients.

Respectfully submitted,  
 Stephanie Anayah, Chair  
 2018-2019 Library School Liaison Committee

**Membership Committee**

**Membership Statistics**

<b>2017-18</b>	<b>2018-19</b>
<b>261 members</b>	<b>261 members</b>
<u>Type of Membership</u>	<u>Type of Membership</u>
216 Active	254 Active
19 Associates	16 Associates
19 Life	22 Life
8 Student	7 Student

<u>Type of Organization</u>	<u>Type of Organization</u>
88 Academic	113 Academic
102 Firm	122 Firm
31 Government	43 Government
0 Corporate	0 Corporate
4 Library Consultant	6 Library Consultant
15 Vendor	19 Vendor

## Membership Numbers

The membership renewal season is underway, and we are currently receiving a high volume of renewal forms. Thus far, 91 members have renewed for the 2019-20 year. The Committee reminds all members to renew their membership as soon as possible.

## Newsletter Column

The committee continues to author an expanded Membership News column in the SCALL Newsletter. Columns provide standard updates about new members and returning members, as well as important information about SCALL members, such as retirements, awards received, and significant personal and professional events. The Membership Committee encourages members to continue sending us items for inclusion in the column.

## Wild Apricot Membership Database

The Membership Committee successfully completed the transition of the membership database to Wild Apricot. The Committee continues refine and improve the structure of the membership database, including, for example, the ability to upload a photo to member profiles.

## Wild Apricot Surcharge for Online Payments

[Note by Caitlin Hunter: The 2018-2019 reports were compiled in 2022 and this section was blank in the version of the Membership Committee report that we were able to locate. It refers to the fact that Wild Apricot announced plans to impose a surcharge for users who did not collect online payments using Wild Apricot's built in payment processor, AffiniPay. As noted in the following year's report, the Board voted to switch from PayPal to AffiniPay, both to avoid the surcharge and because AffiniPay was more professional than PayPal.]

## Other Committee Activities

- We are interested in learning when your SCALL membership began so that we can add that information to all member profiles. Our information is current for the last few years, but membership start dates were not retained prior to a few years ago. Therefore, we request all SCALL members to complete a very short Google form to let us know when you became a SCALL member. Please take a minute to complete the form [here](#).
- We continue to perform our regular committee functions:

- The Membership Committee has been keeping members' information and registration current in the database/directory.
- We sent renewal notices in May to all members for the 2019-20 year.
- We provided a list of eligible voters to the SCALL Secretary, Patrick Sullivan, for this year's election.
- We continue to work closely with Suzie Shatarevyan to ensure the listserv includes only current SCALL members, in order to encourage members to keep their dues current.
- The Membership Committee seeks 2 new committee members who are interested in becoming chairs of the committee in the future.

*Submitted July 9, 2019  
Karen Skinner & Judy K. Davis*

### **Newsletter Committee**

#### **Editors**

Judy K. Davis, USC Law Library  
Christina Tsou, UCI Law Library  
Jessica Wimer, UCI Law Library

#### **Compiler**

Jessica Pierucci, UCI law Library

#### **Newsletter Staff**

Erik Y. Adams, Sidley Austin LLP  
John DiGilio, LibSource  
Jim Senter, Jones Day  
Lisa Junghahn  
Sherry L. Leysen, Fowler School of Law at Chapman University  
Alyssa Thurston, Harnish Law Library at Pepperdine Law

#### **Business Manager**

Patrick Sullivan, Jones Day

#### **Webmaster and Listserv**

Suzie Shatarevyan, Loyola Law School Library

Newsletters published since 2018 Business Meeting:

- Sept/Oct 2018
- Nov/Dec 2018
- Jan/Feb 2019
- Mar/Apr 2019
- May/June 2019

The SCALL Newsletter is published on a regular schedule (five issues per volume). Jessica Pierucci, Compiler, continues to refine the look and feel of the Newsletter. We regularly receive positive feedback regarding changes to both format and substance. Thanks to a fantastic committee, we regularly publish around 3-4 topical articles in each issue, in addition to the regular contributions from the President, Secretary, Treasurer, etc.

Business Manager, Patrick Sullivan, continues to make a concerted effort to reach out to advertisers. This year the Newsletter included advertisements from: Wisconsin Tech Search, Trellis Research, and Retriev-It. Total advertising revenue was \$2,375.00.

Working with the Grants Committee and the Library School Liaison Committee, the SCALL Newsletter continues to include articles written by scholarship and grant recipients.

The Newsletter Committee continues to try to streamline and regularize the process for soliciting articles from committee members, which we hope will ease the workload on committee members. We are very happy to have more members contributing articles this year. We continue to welcome new members, and hope the Board will encourage members to join.

Respectfully,  
Judy Davis  
Christina Tsou  
Jessica Wimer

July 2019

### **Nominations Committee**

The 2018-2019 reports were compiled and posted in 2022. We were unable to locate a report for this committee, but the chair approved the following re-constructed report:

The Nominations Committee diligently worked to secure an outstanding, well-qualified slate of candidates for this year's election.

The candidates were:  
Vice President/President-Elect: Margaret "Maggie" Hall  
Treasurer: Caitlin Hunter  
Board Member: Tiffani Willis

Sincerely,  
Cornell H. Winston (United States Attorney's Office), Chair  
Pauline Aranas (University of Southern California)  
Jennifer Berman (McDermott, Will & Emery)

### **Placement Committee**

SCALL continues to receive a steady flow of requests to post jobs on its website. Although most postings are for positions in the southern California area, increasingly we are receiving postings

for positions in northern California and in other states. Currently there are 21 positions posted on the SCALL website.

Tiffani Willis, Chair

### **Professional Development Committee**

The 2018-2019 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

### **Programs Committee**

The 2018-2019 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

### **Public Access to Legal Information Committee**

In April of this year, with the assistance of SCALL's Information Technology Committee Chair, Suzie Shatarevyan, SCALL's Public Access to Legal Information Committee (PALI) published the 6th ed. of *Locating the Law* on the SCALL website. On April 15, PALI members and volunteers whom they recruited began promoting the updated publication through e-mail announcements.

After the publication of the new edition, a third-party author asked for permission to adapt *Locating the Law* for a textbook to be published by Wolters Kluwer and HeinOnline asked for permission to republish *Locating the Law* on HeinOnline. The committee recommended that the SCALL Board accept \$200 from HeinOnline to allow the republication of *Locating the Law*, because this would increase the reach of *Locating the Law* while allowing it to remain owned by SCALL and available for free on the SCALL website.

Sincerely,  
Laura Cadra  
Elizabeth Caulfield (Chair)  
Esther Eastman  
David McFadden  
Kara Noel  
Robert Rodriguez

### **Public Relations Committee**

#### **Committee Member(s):**

Daisy De Anda (Chair), [ddeanda@sheppardmullin.com](mailto:ddeanda@sheppardmullin.com)  
Cara Johnson, [carahjohnson@gmail.com](mailto:carahjohnson@gmail.com)

#### **Review of 2019 Activities:**

The PR Committee chair has worked with our board liaison, and other section leadership to complete our mission. Our accomplishments from 2019 include:

- Member Engagement:
  - Committee meets regularly for updates, planning and execution actions
  - Board Liaison (Ramon Barajas) has been in contact and shared information to enhance communication of subgroup activity
- Partnered with Grants Committee for better public awareness and member engagement
- Partnered with ICYIP Committee to develop marketing plan for the year. PR Chair:
  - discussed potential logo changes/name rebranding
  - spoke and attended the ICYIP Orientation
  - joined as a member of ICYIP Committee
- Coordinated efforts with UCLA MLIS Internship & Career Fair to create and distribute SCALL flyer & new member applications
- Coordinated email blast for:
  - PALI - Locating the Law, 6th Edition
  - ICYP – host sites registration deadline
  - Programs – Registration for Spring and Business meeting, recap of Spring meeting
  - Institute – distribute survey
- AALL:
  - Created poster featuring 6 SCALL member profiles, 3 interactive QR codes to our Newsletter, Locating the Law and Institute page and a short summary of what we're all about
  - Select and design swag items
  - Cara to attend CONELL, setup and display poster

### **Future Projects:**

- ICYIP: Rebranding/new logo, assist with marketing efforts
- Work on increased social media presence (LinkedIn, Facebook, IG?)
- Utilize social media with multimedia efforts (photos/video clips) at Institute
- New members – would like to grow our committee membership in 2019-2020

### **Relations with Vendors Committee**

The 2018-2019 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

### **Union List Committee**

The Union List Committee had no chair or members.