



2019 – 2020 ANNUAL COMMITTEE REPORTS

Archives Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Awards Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Budget & Finance Committee

The Budget & Finance Committee consists of an experienced member who advises the treasurer. The Budget & Finance Committee chair for this year was Jessica (Wimer) Whytock.

Bylaws Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee..

Government Relations Committee

Members: Alicia Friedman, David McFadden (chair), Larry Meyer, and Lu Nguyen.

The GRC continues to monitor legislation and re-post AALL GRC and AALL Government Relations Office postings when relevant.

There was no legislation or administrative activity warranting recommendations for action during the SCALL year. There are still problems with access to Governor Newsom's Executive Orders. New executive orders only appear sporadically. This still needs to be addressed.

Chair David McFadden was scheduled to participate in the Council of California County Law Librarians' Legislative Day in Sacramento in March but this was cancelled due to the COVID-19 pandemic.

Submitted by David McFadden, SCALL GRC Chair
26 June 2020

Grants Committee

Committee Members:

Cindy Guyer - Chair
Mahum Shere, replaced midyear with Joseph Henderson
Esther Eastman
Carol Ebbinghouse
Matthew Flyntz

Board Liaison: Caitlin Hunter

Budget: \$7000, \$2,227 spent (\$4,773 remaining)

Committee Report:

The Grants Committee worked in January to distribute awards for the 2020 SCALL Institute. The committee also worked in June to distribute awards for the 2020 Virtual Annual Meeting. Two additional grants of \$500 each were awarded for members to attend the AALL Leadership Academy and ALA Midwinter Conference.

The committee distributed the following awards:

2020 AALL Leadership Academy
1 grant application > 1 grant award > \$500 distributed

2020 ALA Midwinter Conference
1 grant application > 1 grant award > \$500 distributed

2020 SCALL Institute
3 grants applicants > 3 grant awards > \$930 distributed

2020 AALL Virtual Annual Meeting
3 grant applicants > 3 grant awards > \$297 distributed

We asked all grant recipients to write an article for the SCALL Newsletter related to their attendance at the conferences. All recipients agreed to do so and their names were provided to the Newsletter Committee.

Carol Ebbinghouse advised me that she also may want to step down from this committee. The next Chair or SCALL President should contact her to confirm her desire.

Cindy Guyer is stepping down as Chair in June 2020, effective June 30, 2020. I have sent all relevant materials and guidance materials to Caitlin Hunter so that they may be shared with the next Chair. It has been an honor to serve on this committee as both a member and Chair. Thank you!

Information Technology Committee

Committee chair Suzie Shatarevyan reported the following:

- At the end of November, we paid for a new 3-year term of web hosting and dedicated IP. We also renewed the domain for 1 year.
- I onboarded a new committee member, Anahit Petrosyan, who has been helping with keeping the website updated – posts and calendar entries.
- In April, the calendar plugin we were using got a major update making it nonfunctional with the version of PHP that our website was running. I called the host and worked with them to upgrade the PHP version of the website so that we can continue using the events calendar.
- I've been tracking usage stats for the Newsletter Committee and provided an update to Jessica at the end of May.

Inner City Youth Internship Program Committee

The planning and preparation for the 2019-2020 the Inner City Youth Internship Program began with considerable excitement and momentum due to the success of the program from the previous summer. The Committee began early planning meetings with LAEP to promote the program and explore other funding options in order to expand the length of the internship and/or place more interns during the Summer of 2020. Unfortunately, due to the COVID-19 pandemic, most libraries have been closed since March and we determined that there is no way to recruit nor place student interns safely this summer.

The committee thanks SCALL for their continued financial support of ICYIP. Without SCALL's significant financial support, we would be unable to offer these wonderful internships and expose local students to law libraries. Since we were unable to host interns this summer, we would respectfully ask the SCALL board to consider rolling over the budget for ICYIP from 2020 to the summer of 2021 in order to continue offering these internships next year. Individual SCALL members continue to donate to this worthy endeavor. LAEP has agreed to rollover that donated money to next year's internship budget as well. All of these organizations and individual donors make it possible to provide us with the opportunity to introduce young people to law librarianship.

We would also like to acknowledge that SCALL established the Inner City Youth Internship Program in 1992 in response to social unrest in Los Angeles at that time. This year we are reminded of the continued importance to fight for equal opportunities and diversity in our profession. This program is just one way that SCALL contributes to equity, diversity, and inclusion and providing opportunities to high school students from qualified inner city high schools.

In the coming year, the ICYIP committee will continue to promote increased member awareness about the program. In addition, our partner in administering the internships, LAEP, is committed to working with us to secure outside grants. Lastly, we would like to work with the board in Fall 2020 on a possible committee name change.

Respectfully submitted,

Diana Jaque (Co-Chair) and Sangeeta Pal (Co-Chair)

2019-2020 Inner City Youth Internship Program Committee

Diana Jaque, Co-Chair

Sangeeta Pal, Co-Chair

Daisy De Anda

Judy Yu

Institute Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Institute Advisory Committee

The Institute Advisory Committee consists of an experienced member who advises the Vice President on planning the Institute. The Institute Advisory Committee chair for this year was Jennifer Berman.

Library School Liaison Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Membership Committee

Membership Statistics:

2018-19	2019-20*
261 members	281 members
<u>Type of Membership</u>	<u>Type of Membership</u>
254 Active	231 Active
16 Associates	13 Associates
22 Life	24 Life
7 Student	13 Student
<u>Type of Organization</u>	<u>Type of Organization</u>
113 Academic	99 Academic
122 Firm	105 Firm
43 Government	31 Government
0 Corporate	0 Corporate
6 Library Consultant	6 Library Consultant
19 Vendor	16 Vendor

*These numbers include people who haven't renewed their membership since 2019 and thus are almost one year late on payment. These numbers are likely to drop when the Committee clears out severely delinquent accounts after this year's payment deadline in July.

Membership Numbers

The membership renewal season is underway, and we are currently receiving a high volume of renewals. Thus far, 107 members have renewed for the 2020-21. The Committee reminds all members to renew their membership as soon as possible.

Newsletter Column

The committee continues to author an expanded Membership News column in the SCALL Newsletter. We compiled a special "Quarantine Edition" of the column this spring. Columns provide standard updates about new members and returning members, as well as important information about SCALL members, such as retirements, awards received, and significant personal and professional events. The Membership Committee encourages members to continue sending us items for inclusion in the column.

Wild Apricot Membership Database

The Committee continues refine and improve the structure of the Wild Apricot membership database, including automating renewals as much as possible. In addition, the Committee, along with the Treasurer and with the consent of the Executive Board, switched to a new online payment system called AffiniPay, which is built into Wild Apricot.

Other Committee Activities

- The Membership Committee requested an update to this committee's charge in order to modernize the committee's activities. The Executive Board approved this revision in June 2020 and the new committee charge will be available on the SCALL website soon.
- We continue to ask SCALL members to submit the date their SCALL membership began so that we can add that information to all member profiles. Please take a minute to complete the form to submit this info, if you haven't already done so. The form is located [here](#).
- We continue to perform our regular committee functions:
 - The Membership Committee has been keeping members' information and registration current in the database/directory.
 - We sent renewal notices in June to all members for the 2020-21 year.
 - We provided a list of eligible voters to the SCALL Secretary, Patrick Sullivan, for this year's election.
 - We continue to work closely with Suzie Shatarevyan to ensure the listserv includes only current SCALL members, in order to encourage members to keep their dues current.

- The co-chairs of Membership Committee will be stepping down from the committee in June 2021. We are seeking new committee members who are interested in chairing or co-chairing this committee beginning next summer. You can find the SCALL Volunteer Form [here](#).

Submitted June 26, 2020

Karen Skinner & Judy K. Davis

Newsletter Committee

The newsletter is extremely lucky to have a great, involved staff of contributors.

Writers

- Erik Y. Adams, Sidley Austin LLP
- Laura Fouladi, UCI Law Library
- Sherry L. Leysen, Fowler School of Law at Chapman University
- Lisa Schultz, Loyola Law Library

Editors

- Judy K. Davis, USC Law Library
- Christina Tsou, UCI Law Library
- Jessica Wimer, UCI Law Library

Compiler

- Jimmy Pak, UCI Law Library

Business Manager

- Patrick Sullivan, Jones Day

Webmaster and Listserv

- Suzie Shatarevyan, Loyola Law School Library

We continue the practice of asking scholarship and grant awardees to write an article for the Newsletter, and it really has been fun to see what they contribute.

Starting next year, Jimmy Pak will take on the dual role of Compiler and Business Manager. Our ad revenue decreased significantly, and we hope to up that if possible in the future.

The newsletter continued on the normal publication schedule of 5 issues per year. Some on the committee (ex. Jessica) are hopeful that the board will reconsider allowing the committee to reduce the number of issues published to three or four per year.

- Sept/Oct
- Nov/Dec
- Jan/Feb
- Mar/Apr
- May/June

We are losing a committee member this year, and would really hope to have help securing the replacement. Finding folks who can make the time to commit to writing articles (even though we have significantly reduced their workload) is a challenge.

Nominations Committee

The 2020 Nominations Committee was charged and worked diligently to secure an outstanding, well-qualified slate of candidates for the position of Vice President/President-elect, Secretary, and Member-at-Large. This year, the SCALL Executive Board also asked the Committee to develop a contested slate of candidates for each position, to the degree possible. For more than a decade, the committee practice was to present an uncontested slate.

A call for nominations was emailed to the membership on January 23, 2020. The Chair received 3 nominations, including 1 self-nomination. In addition to a general call for nominations, the Chair solicited nominations from SCALL Executive Board members. Nominations Committee members carefully reviewed the SCALL bylaws for candidate qualifications and also offered nominations. The Committee compiled and reviewed a list of 29 possible candidates. We noted that some nominees were not eligible for certain positions given bylaws requirements. For example, some nominees are not AALL members, nor served as a SCALL officer, Board member, or committee chair which are requirements for consideration as Vice President/President-Elect.

The Nominations Committee presented the following slate of candidates.

Vice President/President-Elect:

Patrick Sullivan, Research Librarian, Jones Day

Secretary:

Robyn Bytheway, Research Analyst, Morrison & Foerster LLP

Daisy DeAnda, Legal Research Specialist, Sheppard Mullin

Member-at-Large:

Ryan Metheny, Managing Librarian for Legal Education, LA Law Library

Karen Sanchez, Law Librarian, Los Angeles County Counsel

A heartfelt thank you to committee members Ramon Barajas, Stefanie Frame, Brian Raphael, and Michael Saint-Onge, and to all the candidates for their willingness to serve.

SCALL Nominations Committee, 2020

Pauline Aranas (USC), Chair

Ramon Barajas (Alston & Bird)

Stefanie Frame (Foley & Lardner)
Brian Raphael (USC)
Michael Saint-Onge (Morgan, Lewis & Bockius)

Placement Committee

The Placement Committee maintains a listing of job openings for the benefit of the SCALL membership and the legal community. Between June 11, 2019 and June 29, 2020, the committee received ads for approximately 31 open positions. Each job announcement was posted by Placement Committee members to both the SCALL listserv and to the SCALL “Career Opportunities” web page. In addition, links to current job descriptions on the SCALL Placement web page are provided in the electronic edition of the *SCALL Newsletter*.

In order to keep the job listings current, inquiries were periodically sent to the contacts of job postings. Each contact was asked whether the ad should continue to be listed on the SCALL Placement web page. The contacts were also asked whether the ad should be included in the next *SCALL Newsletter* issue. Positions were only listed in the newsletter when express permission was given by the contact.

There are currently 8 jobs posted: 2 from Los Angeles, 1 from Orange County, 1 from San Diego and 4 from firms with offices in multiple cities.

The members of the Placement Committee are Don Buffaloe (Chair) and Sophie Le.

I would also like to thank SCALL for giving me the opportunity to work on this Committee. Both Sophie and I would like to continue to serve on the Placement committee. This is adequate staffing given the current workload of the Placement committee, and we do not need additional committee members.

Respectfully Submitted June 29, 2020

Don Buffaloe
Chair, SCALL Placement Committee 2019/2020

Professional Development Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Programs Committee

The 2019-2020 reports were compiled and posted in 2022. We were unable to locate a report for this committee.

Public Access to Legal Information Committee

Submitted by Elizabeth Caulfield

The Committee advertised Locating the Law on Twitter and LinkedIn with the assistance of Public Relations Committee Chair Daisy De Anda.

Twitter

Daisy composed the Tweet which stated:

- SCALL's 6th ed. of the legal research guide #LocatingTheLaw is available on @HeinOnline in the Spinelli Law Library Reference Shelf and the SCALL website. Check it out: <https://bit.ly/36zFQEW>
#SCALL #researchguide #AALL #lawlibraries

Here are the results as of June 4, 2020:

- The Tweet had 7 retweets and 6 likes:
- Retweets with comments: Daisy De Anda and my Court librarian colleague Holly Lakatos. David Brian Holt, Law Librarian at UC Davis, liked Holly L.'s retweet.
- Retweets without comments: AALL, HeinOnline, my Court librarian colleagues Jocelyn Stilwell and Holly Riccio, and Daisy De Anda.
- Likes: Jessica Almeida (who I believe is a law librarian at the Univ. of Massachusetts), Sava Nolan (who I believe is Savanna Nolan, a law librarian at Georgetown), Jenny Watson (who says she is a librarian and is followed by AALL; I think she might be a librarian at the Univ. of Oklahoma), AALL, my Court librarian colleague Holly Riccio, and Daisy De Anda.
- In addition, Mark Gediman, posted the tweet with a comment. HeinOnline retweeted his tweet. And his tweet was liked by three people: Larry Meyer, Juli Stahl (who I believe is a librarian at Akerman LLP in Orlando, FL), and Jessica Almeida.

LinkedIn

I posted our message on SCALL's LinkedIn page, which is only viewable by LinkedIn account holders who are part of the SCALL group. I also posted our message on [my own personal LinkedIn page](#), which is viewable to anyone in the public. Daisy liked our LinkedIn post on the SCALL group page. But I don't see that it has any views from that page. However, from my LinkedIn page, Daisy reshared our LinkedIn post, Amber Madole liked it, and 105 people viewed it. In terms of who viewed it on my LinkedIn page, 13 people are from the greater L.A. area. Others are from San Francisco, Texas, Ohio, South Carolina, and Hawaii. Various types of people viewed the post on my LinkedIn page: lawyers, librarians, executive directors, salespersons, legal administrative professional, technology manager, business strategist, founder, and university professor.

Public Relations Committee

Committee Member(s):

Daisy De Anda (Chair), ddeanda@sheppardmullin.com

Cara Johnson, carahjohnson@gmail.com

Jimmy Pak, jpak@law.uci.edu (new member)

Sophia Vazquez, sofia.vazquez-duran@lls.edu (new member)

Review of 2019 Activities:

The Public Relations Committee has worked with our board liaison, Tiffani Willis, and other section leadership to support SCALL. Our accomplishments from 2020 include:

- Fall Business Meeting (Sept. 2019) *in collaboration with Programs Committee*
 - Design and send visually appealing Save the Date (STD) /invite leading up to day of event
- Holiday Party (Dec 2019/Jan 2020) *in collaboration with Programs Committee*
 - Design and send visually appealing Save the Date (STD) /invite leading up to day of event
 - Create “Institute Trivia” to help promote registration for Institute 2020
 - Design, print and distribute STD flyers for Institute 2020
 - Assist with RSVP/registration inquiries as needed
- SCALL Institute (March 2020) *in collaboration with Institute Committee*
 - Design Institute Logo
 - Design and send visually appealing STD, registrations reminders & deadlines, invitation, guidelines, etc. leading up to day of event
 - Assist with final draft of Institute Program
 - Assist with RSVP/registration inquiries as needed

Future Projects:

- Work on increased social media presence (LinkedIn, Twitter?)
- Appoint new Committee Chair

Relations with Vendors Committee

Submitted by Larry Meyer on behalf of the SCALL CRIV

The SCALL CRIV reports another fairly quiet year regarding member requests for assistance with vendor related issues. The CRIV did respond to one member request during the 2019 -2020 year, requesting a vendor contact to discuss issues regarding print shipments and sales tax. The committee reached out to the vendor with contact information for that vendor’s library relation person. No additional comments or requests were received.

Union List Committee

The Union List Committee had no chair or members.