From the President

By Joy Shoemaker
Branch Librarian
U.S. Court of Appeals Library, Pasadena

As we approach the end of the calendar year, I start to reflect on the year that 2023 has been and what we can look forward to in the coming year of 2024. I am thankful for all the work our members put into SCALL to keep us connected to one another, and healthy as an organization in terms of membership numbers, financial stability, and engaging programs and events. I can hardly wait to see what kind of opportunities the holiday season and 2024 will bring.

Thank you to our many committees and their members for your hard work and service this year. As far as reported work, the Archives Committee is planning some weeding and preservation efforts. The Bylaws Committee is looking carefully at a proposed amendment. The Government Relations Committee continues to monitor legislation and other events, most recently the major issues of county law library funding in the state. The Grants Committee awarded a grant for WestPac and is considering a proposal to extend grants to professional webinars. The Listserv Committee has audited and cleaned up the membership recipient roster. The Programs Committee has created new guidelines for announcing and holding informal gatherings and has been busy with event planning. The Website Committee is renewing our domain name soon. The Board will

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Fall Program Recap: Lexis+ AI Preview and Demonstration

By Sherry L. Leysen
Reference Librarian
UCLA Law Library

On November 2, 2023, SCALL members enjoyed an exciting preview of Lexis+ AI, a new and powerful layer in development that sits on top of Lexis+.

Hosts Julianne Odin and Ian Kipnes welcomed members and introduced the program’s guest speaker, Loyd Auerbach. Loyd’s deep experience as a Lexis knowledge and research consultant afforded SCALL members an inside look at the latest technology evolution on the AI front. Loyd was joined by Lexis’ segment manager Anita Western. Loyd and Anita graciously shared information and answered questions.

Loyd shared Lexis’ long history of technological innovation, and offered a primer on the differences between extractive and generative AI. Many systems use extractive AI, where responses are based on existing system data (for example, the Fact and Issue Finder on Lexis+ combines extractive AI with human subject-matter experts). Other advancements using extractive AI include features such as “more like this” to find additional relevant case passages and headnotes. Generative AI generates—that is, creates—new content or pulls content together in a new form, based on the prompts and questions asked.

Lexis AI Use Cases

Four abilities of Lexis+ AI were presented: search, summarize, draft, and upload. Loyd emphasized that the system is conversational, its contents are verifiable and grounded in existing Lexis content, and it is secure.

“Conversational search” offers a method of back-and-forth, question and answer that simulates conversations that typically take place between requestors and researchers.

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be updating signers on our bank account. The work of SCALL as an organization comes down to cooperation from many teams and individuals, and I am grateful for all who participate.

To highlight just a few of these recent efforts, first, the Programs Committee hosted a wonderful Fall event over generative AI and Lexis with Loyd Auerbach on November 2, 2023. 67 members attended over Zoom and were able to get a look at coming developments and ask many important questions. The program was recorded and is available to members.

Members have brought to our attention the County Law Library Action Center, highlighting the need to advocate for essential funding in county law libraries. The Council of California County Law Librarians (CCCLL) created that page in part so fellow librarians like us can send messages to support free access to legal information and access to justice. Please consider visiting that site and sending a message if you have not already.

As far as the coming year, look out for SCALL’s annual post-holiday party in January. The Programs Committee is investigating the best venue options and timing for us. I look forward to this event every year. I am also anticipating a wonderful SCALL Institute helmed by SCALL Vice President Tanya Livshits. The 2024 SCALL Institute will take place in Santa Barbara at the Mar Monte Hotel on the 23rd and 24th of February, on the topic of ethical and practical application of AI. Be on the lookout for more information in the coming weeks for registration and program details.

As the year 2023 nears its end, I look back and appreciate all the ways we have available to connect. Our in-person and online events and programs have filled my year with knowledge, new skills, and fun. Whether or not you can attend an in-person event or attend a scheduled webinar meeting, remember the SCALL listserv is always available to you to connect and share information or ask questions related to our profession. Feel free to send me a message directly if you have any questions. I look forward to connecting with you soon. Until then, happy holidays and best wishes.

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Once a researcher asks the system an initial question or gives an instruction, follow-up questions are permitted on the material already found. Alternatively, a researcher can ask a new question or provide a new instruction altogether. Each conversation is currently limited to five questions. Loyd explained that response relevancy improves when more information is provided in the prompt. He noted that general questions produce general responses, while specific questions yield specific responses.

During a live demonstration, Loyd showed the “AI Assistant” on the Lexis+ dashboard panel. Choosing that option transports the user to the Lexis+ AI Assistant landing page.

Four prompting tips consistent with the search, summarize, draft, and upload abilities are offered on the AI Assistant landing page as potential starting points. One also could begin by selecting a particular jurisdiction as a pre- or post-search question; jurisdiction also can be added to a prompt.

Search and Summarize. Loyd illustrated the system’s capabilities with a sample prompt. Once prompted, Lexis+ AI begins to pull together the requested information, alerting researchers of its progress with a brief processing activity log.

Once results are generated, a researcher can review an answer’s sources. Alternatively, a follow-up question can be asked. Loyd noted that the system will relate the follow-up question to the prior queries and responses. If a researcher’s follow-up question is completely unrelated to the previous question chain, a new “conversation” should be used instead.

As subsequent questions are asked, a researcher is given more options, such as receiving a summary of case law, asking the same question but with a new jurisdiction, and asking another follow-up question. If a researcher chooses “summarize case authority,” the system will provide brief case snapshots. Responding to a question about results from secondary sources, Loyd noted that the system is not quoting from secondary sources, rather, it is synthesizing the content.

Loyd shared that Lexis monitors the system’s summarization of documents, and people are reviewing samples of typical responses (not user prompts) to monitor their veracity. Because Lexis+ AI is using content within the system, hallucination risk has been eliminated.

Draft. Researchers can interact with the system to prepare and subsequently modify a draft based on certain parameters. A user can converse with the drafting piece to change the tone, simplify it or make it more complex, and personalize the result. Depending on prompt specificity, generated results may include a form response (with fill-in-the-blanks), have additional facts as directed by the user, or be customized by jurisdiction. The underlying sources from which the draft is formulated are included for further research.

Based on users’ feedback the drafting piece is yielding significant time-savings. Loyd and Anita further advised that because Lexis+ AI is layered on top of Lexis+, often where full-length drafting documents are needed, checking Practical Guidance on Lexis+ first also will yield an efficient approach.

Upload. Currently, researchers may choose between either questioning or summarizing a set number of file uploads, with a maximum number of pages accepted (and an upper limit of characters). The system also will accept a block of text. For security, uploaded documents will not appear in one’s conversation history and are cleared from the system entirely after ten minutes of inactivity in the upload piece. While technically any document that meets the upload parameters can be uploaded for questioning or summarization (for example, a law review article), some documents may have AI summarization tool restrictions, so caution is urged.

Lexis+ AI Market Launch

Primary and secondary authority are rapidly being integrated into the system. Statutes, cases, approximately one thousand Matthew Bender titles, practical guidance content, constitutions, court rules, and select agency decision are now included. It is anticipated that regulations and statutory surveys will be added. Testing and feedback continue, and a launch date for the academic market will be shared once known.

Privacy, Security, and an Ethical Approach

Having emphasized privacy and security in its development, Loyd and Anita shared the protections in place. Lexis’ generative AI is a private model with user sessions always secure. Researchers were invited to review the RELX Responsible AI Principles and LexisNexis’ The Rule of Law for additional information.
Member Spotlight: Getting to Know Christopher Thomas

By Patrick Lavey
Senior Cataloging Librarian
Hugh & Hazel Darling Law Library, UCLA School of Law

For a look behind the scenes of law librarianship, I asked Christopher Thomas, Head of Cataloging at the Hugh & Hazel Darling Law Library, UCLA School of Law, if he would agree to share a bit about himself with SCALL. Fortunately for us, he agreed, and so we sat down a few weeks ago to consider Christopher’s career in law librarianship.

Christopher is from Southern California, with family roots in North Dakota and Scotland. He enjoyed reading in high school, and this along with his major in linguistics at UCLA, impelled him to attend library school after graduation. He chose UCLA’s program in Library and Information Science. After finishing library school, he took the position of Technical Services/Systems Librarian at Pepperdine University’s library, managing its integrated library system. His first law library position was at the Los Angeles County Law Library (now known as the LA Law Library). He enjoyed his job there, and the many nearby amenities in downtown Los Angeles made working there even more fun and interesting. SCALL also occasionally holds events at the LA Law Library, so employees can mingle in-person with SCALL colleagues from time to time.

While at the LA Law Library, Christopher worked with Melody Lembke, co-author of Cataloging Legal Literature, an essential resource in law cataloging and law library work. In 2009, the University of California, Irvine opened its School of Law, and after thirty-eight years at the Los Angeles County Law Library, Melody took a job there as its founding Head of Collection Services. Christopher remained behind at the LA Law Library for the time being, but eventually a challenging position at UCI became available, and Christopher was the perfect fit. His new position as Electronic Resources and Metadata Librarian involved work with online resources as well as original cataloging of some print materials. One of his noteworthy accomplishments at UCI was participating in the library’s migration from its Innovative Interfaces integrated library system to Alma, a system that integrates many e-resource features into a single interface. System migrations are complicated events, and Christopher gained important experience by working with the UCI team on the transition.

Christopher has fond memories of UCI Law’s founding Dean, Erwin Chemerinsky (now Dean of UC Berkeley Law). Dean Chemerinsky took a great interest in the Law Library, meeting with incoming staff and working to improve the library. Many of us had the privilege of listening to Dean Chemerinsky at a SCALL Institute in San Diego several years ago. Hopefully, SCALL will invite him back to a future Institute.

After nine years at UCI Law, including a few stops at the South Coast Plaza on his way home, Christopher was ready for a new challenge—ideally one with more responsibilities. Such a challenge opened at the UCLA School of Law when Melissa Beck, Head of Cataloging, retired. She had done an outstanding job at the UCLA Law Library after years as a serial cataloger with UCLA’s main library technical services office. She won the Renee D. Chapman Memorial Award for Outstanding Contributions to Technical Services Law Librarianship, a great honor in technical services. Finding a replacement for her would be a challenge, so UCLA was pleased when Christopher applied for the job. His years of experience in law libraries made him a highly skilled successor to Melissa. In addition, the University of California libraries had decided to adopt a single catalog for all its campuses, and after an extensive study, the University chose Alma, making Christopher’s experience with the UCI Alma migration even more valuable. Christopher accepted UCLA’s offer to be Head of the Cataloging Section in the Bibliographic Services and Collection Management Department, and he is happy to be back at his Alma mater.

In addition to cataloging, Christopher manages the UCLA Law Library’s Subject Authority Cooperative Program and the Name Authority Cooperative Program efforts. He is also AALL's continued on page 5
Subject Authority Cooperative Program ("SACO") Law Funnel coordinator, leading efforts to add more subject headings to the Library of Congress Subject Authority thesaurus. With the advent of linked data in libraries, both name and subject authorities take on increasing importance, broadening the subject vocabulary, and helping shape name authority records into identifiers useful in the linked data world.

When he is not contributing to the field of cataloging, Christopher enjoys choir and concerts, as well as reading. His commute from his home in San Pedro is a challenge, but then again, challenging commutes are not news here in Southern California.

WestPac 2023 Annual Meeting — Transforming and Improving Legal Research

By Victoria Tokar
Reference Librarian
Loyola Law School

The early October sky was grey, but the vibes and camaraderie were warm as WestPac (Western Pacific Chapter of AALL) gathered in San Diego for the 2023 Annual Meeting. The two-day conference was packed with programs on topics ranging from confronting the legacy of colonialism when teaching FCIL to generative AI to the addition of legal research to the new bar exam. Although no theme was announced, the unspoken throughline was areas for improvement in legal research.

The keynote address highlighted the theme through the lens of immigration law. Ann Rowley and Kathleen Spero, two San Diego area immigration attorneys, discussed sources of immigration law and the challenges it can pose when conducting research. As someone without an immigration background, I was surprised to learn about the unique difficulties presented by research in this area. The attorneys shared that research is highly important in this context because administrative guidance and executive orders can change the legal landscape quickly. In the asylum space, lots of information comes from
humanitarian organizations and other non-traditional sources, further requiring researchers to be nimble and flexible in their approach to the research task.

Programming also included topics highlighting areas for interpersonal improvement. "Managing Neurodiverse Employees in the Law Library," a program led by Mari Cheney, Annalee Hickman Pierson, and Alena Wolitira, asked us to challenge our norms relating to disability and neurodivergence in the workplace and reframe the discussion around strengths. More people are comfortable sharing their neurodivergent identities in the workplace, placing a spotlight on the necessity of having conversations about differing needs and strengths. The discussion leaders shared some best practices for meetings—publishing an agenda prior to the meeting, having a notetaker, provide space for individuals to stand or sit as fits their preference, and being thoughtful about scheduling to avoid back-to-back meetings. They also encouraged academic librarians to engage with disability affinity groups on campus.

For librarians engaged in teaching, be that law students, public patrons, or associates, Annalee Hickman Pierson discussed resources for reflection on teaching and the "teaching development cycle." This system allows an instructor to reflect on their teaching and make small changes for their next class. In particular, the speaker recommended Teaching Law by Design and The New Instruction Librarian. Part of this reflection process included keeping a course journal in which the instructor should write down their reflections immediately after class. As an instructional librarian myself, I saw a lot of potential applications of the framework for my own coursework. Although, I will admit to not being the best diarist!

In the public law libraries sphere, Brian Huffman, Jenny Silbiger, Pauline Afuso, Bernard Witkin, Gina Catalano, and Laurel Moran of the University of Hawai‘i, Hawai‘i State, Alameda County, and San Diego law libraries discussed access to justice. They shared how their libraries had worked to increase access to justice in their jurisdictions and what AALL had accomplished through the organization’s Online Legal Information Resources portal. The librarians encouraged partnerships with public libraries to show librarians how to use databases properly. One library introduced "Frequently Asked Friday," a chance for the library to take commonly asked questions about legal research and share the questions on social media.

Generative AI remains a hot button issue in the law library sphere, and Jonathan Franklin of the University of Washington delivered an excellent presentation on the topic. He highlighted how law librarians cannot be passive when it comes to generative AI in the legal research sphere; rather, we must be active participants in learning about and understanding the technology. While large language models like ChatGPT are currently on par with more robust auto-completes, the technology is constantly improving. As the technology develops and becomes more embedded in legal research databases, we, and the attorneys and students we instruct, will need to seriously consider the ethics of not only using, but not using AI-assisted legal research.

Technology and research were also considerations in the NextGen Bar Exam presentation. This new exam will test legal research as part of its lawyering skills dimension. “Lawyering skills” also encompasses client management, negotiation, and dispute resolution. The new bar exam is coming soon—the first administration will be July 2026, and the last administration of the current bar exam will be July 2027. Research tasks could appear as part of performance tests or as multiple-choice questions, and the goal is to evaluate the sort of research a new associate would be asked to do and to assess their knowledge of what to do with the information discovered. For instructional, academic law librarians, like me, this is a particular area of concern, and one that the presentation did not fully put at ease. The NextGen bar exam is currently being tried out, so we will have to wait for more clear data.

As excellent as the programming was, I found connecting with my colleagues to be the highlight of the meeting. It was a treat to talk with librarians whose jurisdictions (WestPac has members from as far as Guam!), work arrangements, and libraries are different from my own. I reconnected with previous coworkers and instructors, and I picked up some very helpful teaching tips from new acquaintances. While AALL has similar opportunities for social engagement, I found that attending a regional conference provided a format that made meeting new people and having deeper conversations much easier.

For those of you who would like to connect with your WestPac colleagues next year, WestPac’s 2024 annual meeting will be in Whitefish, Montana.
Empowering Future Librarians: Celebrating CYIE's Impactful Internship Journey and SCALL's Commitment

By Diana Jaque
Associate Dean and John Stauffer Law Library Director
University of Southern California Gould School of Law

SCALL’s Community Youth Internship Experience Committee (CYIE) appreciates this opportunity to update SCALL members on the success of this year’s internship program.

Each summer, CYIE places high school interns in law libraries, placing over 250 students in paid law library internships over the last thirty years! This year, CYIE’s goal was to place five interns while dealing with daunting minimum wage increases. The committee acknowledges and thanks the SCALL Board for budgeting significant funds for the internships in 2022/2023, a sum of $6000. CYIE committee members asked the board to consider matching an additional amount of SCALL member donations up to $1500. SCALL members came through and contributed more than $3500! This is the largest amount raised by member contributions in many years.

With the additional funds, the committee placed five interns at the following host sites: LA Law Library (Reference Department), Loyola Law School Rains Law Library, UCLA Hugh & Hazel Darling Law Library, California Court of Appeal Second District, and the Law Library for San Bernardino County.

The committee thanks the following intern supervisors for the guidance they provided interns: Elizabeth Caulfield, Larry Meyer, Malinda Muller, Sangeeta Pal, and Suzie Shatarevyan. Several of these individuals have long-standing relationships with the internship program and have introduced countless interns to law librarianship. Some have even hired interns at their host sites to continue after the internship has concluded and transitioned them into full-time positions.

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This year’s intern cohort consisted of these students: Evelyn (LA Law Library), Yudibbet (UCLA Law Library), Alejandra (Loyola Law Library), Carol (California Court of Appeal Library), and an additional intern (Law Library for San Bernardino County). As the interns are minors, we only include their first names here for privacy purposes.

The CYIE committee works with the Los Angeles Education Partnership (LAEP) to administer the program and interview internship candidates each summer. LAEP became involved in 2008 when SCALL could no longer administer payroll for the internships. LAEP was a natural fit as the organization works with 17 partner schools within Los Angeles County. The LAEP partner community schools had a graduation rate of 96% in 2022! Many interns have impressive qualifications and all were eager to learn about law librarianship.

LAEP and CYIE orient the students at the beginning of the program to workplace etiquette including work hours, dress code, working with supervisors, asking questions, and basic aspects of legal publications. For some interns, this is their first paid job and practical things are discussed such as filling out time cards and getting paid. At the orientation meeting, several students seemed nervous, but gained more confidence in their abilities by the time their internship concluded.

During their internships, interns learned a wide-variety of general library tasks. At the close of their internships interns were surveyed as to the most useful tasks they performed and they listed: how to read call numbers, checking in and out print books, reshelving books, shelf-reading, and learning Excel. One student put it best when describing what they gained from their internship: “[I]t also broadened my horizon into what career I would like to follow.”

Interns also described practical skills acquired by being a workplace, many for the first time. Meeting new people was a highlight and it provided opportunities to discuss college experiences with a wider variety of individuals. Interns also felt the internships informed them of what a full-time job would be like and the requirements that come with it. For some, it was not just the experiences on the job, but the trials and tribulations of commuting by public transportation that provided a meaningful life lesson.

Three of the students participating in last summer’s internships graduated from high school in June and are attending college this fall: California State University Los Angeles, Columbia University, and University of California, Davis. The other two students are continuing this academic year as high school seniors.

The majority of schools where LAEP recruits for the internship are Title I schools. In recent years, there has been an increased interest in diversity, equity, and inclusion as part of recruitment to law librarianship. The 2023 SCALL Institute: Pipelines to Success touched upon the CYIE Committee’s work over the last thirty years placing interns and some of the individuals recruited to our profession from the internship program.

CYIE has expanded its reach over the last few years with committee members having written several articles in the SCALL Newsletter and an upcoming feature article in AALL Spectrum. Daisy De Anda and Judy Lee completed significant interviews with past and present CYIE committee members and founding members who started the internship project in 1992. Watch for the AALL Spectrum article to be published early in 2024.

This year, CYIE committee member Karen Skinner proposed an AALL program about CYIE which picked up possible sponsorship from the Social Responsibilities Special Interest Section (SR-SIS). SR-SIS ranked the program highly and included it within their top two programs sent for consideration to the Annual Meeting Program Committee (AMPC). Our fingers are crossed that AMPC will select Karen’s program for the 2024 Annual Meeting.

The CYIE Committee thanks SCALL members for their generous support of last summer’s internships and encourages everyone to watch for the AALL Spectrum article and a possible AALL program.
AI Unleashed: Practical and Ethical Applications for Legal Libraries

By Patrick Lavey
Senior Cataloging Librarian
Hugh & Hazel Darling Law Library, UCLA School of Law

The 52nd SCALL Institute, AI Unleashed: Practical and Ethical Applications for Legal Libraries, is slated for Friday and Saturday, February 23-24, 2024, at the Mar Monte Hotel in Santa Barbara. We had hoped to have a write-up of the programs and names of speakers for you in this issue of the SCALL Newsletter. Alas, as of this writing most of the program news of the Institute is still in process, so we thought a few words about Santa Barbara might be in order. It is one of the most popular destinations for Institutes and other SCALL functions, in no small part because it is an extremely popular tourist destination. Often referred to as the “American Riviera,” it boasts of natural beauty and many interesting destinations to visit. Stearns Wharf is an interesting destination and only a mile and a half from Mar Monte Hotel. The Santa Barbara Zoo is nearby, as is one location of Motel 6, a chain founded in Santa Barbara in 1962. The Mission Santa Barbara is an interesting historical landmark about four miles from our Institute’s hotel. Still an active Franciscan friary, it has a long and at times tragic history dating from 1786. The California missions sought to “civilize” the native population and use their labor for the Mission’s purposes. The grounds of the mission are beautiful and attract many tourists. Its gift shop sells many religiously-themed gifts. The Santa Barbara Mission Archive-Library is associated with the Mission Santa Barbara but is not part of it. It collects materials pertaining to Franciscan history as well as the history of the peoples of California. It is open by appointment only and will be closed during our visit.

Not to make the Institute a busman’s holiday, the Santa Barbara County Courthouse is a National Historic Landmark with a tower that offers excellent views of this beautiful area. Located two and a half miles from the Mar Monte Hotel, the courthouse has undergone renovations over the last few years. Tours may be available. Check https://sbcourthouse.org/ for more information. The name “Guerra,” that of a prominent nineteenth-century Santa Barbara family, appears often in Santa Barbara. It comes from the fifth commandant of the Presidio de Santa Barbara, Jose de la Guerra y Noriega. He built a house, Casa de la Guerra, which is now owned by the Santa Barbara Trust for Historic Preservation. It and El Presidio de Santa Barbara State Park are worth a visit. Archeological excavations continue there, two of the original buildings have been restored, while others have been reconstructed.

Do not shy away from The Funk Zone, adjacent to the Amtrak Station. It contains several cafes, galleries, and shops. It spans the area between the beach and Highway 101. Converted warehouses and buildings with graffiti murals and contemporary art give this area its name. Wine tastings are available, and the Urban Wine Trail’s tasting rooms are part of the Funk Zone. For those of us looking for an unusual experience, the Santa Barbara Trapeze Company may fit the bill. It is a trapeze school but welcomes newcomers and claims to offer a chance to find out who you are. Personally, I know who I am and will not be swinging from a trapeze. Nevertheless, this looks like an excellent opportunity to be able to boast to friends that you had a trapeze lesson while at a law librarians conference.

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Santa Barbara hosts several health and wellness businesses. Santa Barbara Beach Yoga is one such place. Located at 1118 E. Cabrillo Boulevard, it offers yoga classes from dawn to sunset. Beginners are welcome; no need to be an experienced practitioner. It is close to the Mar Monte Hotel and thus offers an accessible break should Artificial Intelligence cause us too much stress. Another option farther from the Mar Monte is the Float Luxury Spa. It invites us to “come in for a quick fix or stay for the day.” Another possibility is the Power of Your Om yoga studio. Located in downtown Santa Barbara, it offers hot yoga and classes for all levels of experience. Judging by the website there is a lot of emphasis on hot yoga, with classes offered at various times throughout the day.

Santa Barbara offers a variety of museums. The Santa Barbara Museum of Art has a collection covering over five thousand years of history. It holds a collection of works by the French Impressionist Claude Monet, and the only intact mural in the United States by David Siqueiros, one of the famous “Mexican Muralists.” MOXI, the Wolf Museum of Exploration + Innovation offers collections of hands-on exhibits designed to appeal to all age groups. Finally, the Santa Barbara Museum of Natural History and its Sea Center offer an interesting collection of artifacts, many pertaining to the Santa Barbara area.

So, a variety of things to see and do should you arrive early or stay after the Institute (or sneak out during a session you choose to miss). As a final Santa Barbara note, the enjoyable USA Network detective comedy series Psych, set in Santa Barbara, was filmed in White Rock, British Columbia with only some exterior shots of our host city.
Membership News
By Angie So, Araceli Argueta, and Christina Boydston

Welcome, new members of SCALL!
• Sara Halpert of Southwestern Law School
• Marisa Masters of Southwestern Law School
• Louis Rosen of Southwestern Law School
• Andre Davison of Harris County Robert W. Hainsworth Law Library
• Kelly Duarte of LA County Law Library – Long Beach Branch
• Kevin Cheung (student) – University of Washington
• Selena Lee of San Bernadino County Law Library
• Seth Duppstadt of LEXamples, Inc.
• Sona Hamilton of vLex
• Victoria Ferroni of UCLA Law Library
• Sara Avila

Other membership news:
• Steve Roses of HeinOnline got the chance to hang out with journalist Bob Woodward at the Anchor Bar in Buffalo, Buffalo Airport!

• Ryan Metheny was promoted to Director, Reference & Collections at LA Law Library. Ryan will oversee the Reference, Circulation and Collection Development departments, as well as shelving staff and the branch and partnership locations throughout the county. About half the budget and close to half of the staff will be under his direction. He appreciates his SCALL colleagues’ support over the years to reach this point in his career – and he expects to need their support even more now.

* Steve Roses – HOW COOL! *

* CONGRATULATIONS Ryan Metheny! *

Any corrections, changes, or additions to your membership information, as well as any announcements for Membership News, should be sent to:

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| Yun Ji (Angie) So, Co-Chair | SCALL Membership Committee  
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## Career Opportunities

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By Don Buffaloe
Chair, SCALL Placement Committee

donald.buffaloe@pepperdine.edu

View complete job descriptions at [scallnet.org/career-opportunities/](http://scallnet.org/career-opportunities/)
Executive Board Meeting Minutes — June 15, 2023
By Suzie Shatarevyan

A virtual meeting of the SCALL Executive Board was held on June 15, 2023, via Zoom. A quorum being present, Vice President Joy Shoemaker called the meeting to order at 10:02 am.

In attendance were:
Immediate Past President: Patrick Sullivan
Vice President: Joy Shoemaker
Treasurer: Sangeeta Pal
Secretary: Suzie Shatarevyan
Executive Board Members: Sherry Leysen and Tanya Livshits

1. Approval of minutes from Executive Board Meeting on May 1, 2023.
   a. Suzie Shatarevyan distributed the minutes of the May 1, 2023, Executive Board Minutes in advance of the meeting for review.
   b. Patrick Sullivan moved to approve minutes. Sherry Leysen seconded. Motion carried and minutes are approved.

2. Treasurer’s Report
   a. Sangeeta Pal reported SCALL’s bank balance as of June 14, 2023 at $41,071.20. PayPal had a zero balance. Petty Cash balance was $84.75. The total balance is $41,155.95. As discussed at the last meeting, Sangeeta has rolled over $300 of cash rewards into the Board’s fund.
   b. Using Zelle for payments - We have been using Zelle to provide reimbursements, pay our CPA, and provide grant monies when requested by the recipient. We don’t currently have a specific workflow or documented process for sending money via Zelle.
   Background: This week, while processing a Zelle payment to a grant recipient, Sangeeta inadvertently sent the money to the wrong recipient. The incorrect recipient has refunded the money to SCALL, but in order to avoid errors like this in future, Sangeeta proposed eliminating all of the one-time recipients from our account once funds are transferred. She also proposed that we retain recipients who are either recurring fund recipients, SCALL Board members, and Committee Chairs. All board members present were in agreement.
   c. CYIE Matching Donations – to date members have donated $1670 with the board matching $1500. We have successfully secured the funds to hire a fifth intern.
   d. Suzie Shatarevyan moved to approve the Treasurer’s report. Tanya Livshits seconded. Motion carried.

3. Secretary’s Report
   a. Suzie Shatarevyan reported the results of the election:
      i. Tanya Livshits will be the new SCALL Vice President/President Elect
      ii. Sangeeta Pal will continue as the SCALL Treasurer
      iii. Karen Skinner will be the new Member-at-Large
   b. Suzie Shatarevyan reported that the SCALL Wilshire Mailbox account has a forwarding credit of $225.26 and that mail forwarding is running smoothly.
   c. Sangeeta Pal moved to approve the Secretary’s report. Patrick Sullivan seconded. Motion carried.

4. Vice President’s Report
   a. Joy Shoemaker reported that she is updating the SCALL Institute policies and procedures to pass on to Vice President/Institute Chair.
   b. Patrick Sullivan moved to approve the Vice President’s report. Sherry Leysen seconded. Motion carried.

5. President’s Report
   a. Caitlin Hunter was not in attendance to provide the President’s report.

6. Committee Updates
   i. Grants Committee
      a. We have had one member ask about using SCALL grants for webinar attendance. Would love to hear the board’s feedback on this idea, including: a) if the idea of SCALL grants for webinar attendance is approved, should we put a cap on this amount (so that it doesn’t cut into conference attendance); b) if awarded, would the grant recipient provide notes or a summary of the webinar for the SCALL newsletter?
      ii. Check back with grants committee chair to see how the funds are currently being utilized? Would we make grant funding available to any program or just those sponsored by AALL and SCALL? Limit to something within the law library committee? Joy will follow up.
   b. Public Relations committee
      i. If we intend to advertise at CONELL and AALL next year, we will need to purchase new promotional items to give out as our previously purchased items are outdated or expired.
      ii. Sangeeta is happy to do the legwork to buy and ship stuff this week. There is a banner, and it needs a way to be taped down. Sherry will have lots of candy.

7. Old Business

8. New Business
   a. AALL
      i. Pacific Chapters Joint Reception will take place at Rochambeau on Sunday, July 16 from 7-9 PM, and cost $11,730 (up from $8,000, thanks to the magic of ++).
      ii. Sherry Leysen and Ian Kipnes will be tabling at CONELL on July 15, 11:15 am-noon. Sangeeta Pal, Erik Adams, and David McFadden have all offered to serve as backups. Is there anything else that you need? (E.g., Signs and any leftover swag from previous years?)
   1. Nothing more is needed. They’re set.
   b. Re-assigning committee liaisons

continued on page 14
i. Joy Shoemaker and Tanya Livshits are swapping Institute for Program.

ii. Patrick Sullivan has Nominations, which will go to Karen Skinner. We will sort out a final liaison list via email.

c. Approving 2023-2024 budget

i. Community Youth Internship Experience:
1. We would like to thank the board for matching membership donations to fund the internships this summer. It has really helped us to gain visibility this year and have more members involved in the work of our committee.

2. We are fine with keeping the current budget of $6000. Would the board consider doing matching funds again for CYIE in 2023-2024? This would be helpful in showing the membership that the board is behind our work and that it is important.

3. All board members present voted to approve the proposal. Motion carried.

ii. The following committees confirmed that same budget is OK:
1. Government Relations: $400; Grants: $7,000; IT: $2,000; Library School Liaison: $6,000; Nominations; Placement ($0); PALI; Placement; Programs; Public Relations: $450; Membership: $1,400.

2. Newsletter Committee:
   a. A Request to increase budget from $300 to $350.
   b. All board members present voted to approve the proposal. Motion carried.

9. A motion to adjourn was made by Joy Shoemaker and seconded by Suzie Shatarevyan. The motion carried.

The meeting adjourned at 10:34 a.m.
Respectfully Submitted,
Suzie Shatarevyan
SCALL Secretary 2022-2024
**Treasurer’s Report**

*By Sangeeta Pal, Access Services Librarian, UCLA School of Law*

**SCALL Balances**

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<thead>
<tr>
<th>Description</th>
<th>Balance</th>
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<tbody>
<tr>
<td>Bank Balance as of November 2, 2023</td>
<td>$21,070.09</td>
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<tr>
<td>Paypal Balance as of November 2, 2023</td>
<td>$0.00</td>
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<tr>
<td>Petty Cash Balance as of November 2, 2023</td>
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<tr>
<td>Total Balance as of November 2, 2023</td>
<td>$21,154.84</td>
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**Committee Income and Expenses since November 2, 2023**

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<tr>
<th>Committee</th>
<th>Budget</th>
<th>Income</th>
<th>Expenses</th>
<th>Budget Balance</th>
<th>Net Income</th>
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<td>Grants</td>
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<td>$18,533.51</td>
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</tbody>
</table>

The CYIE expenses reflect donations that were received in the last fiscal year, but were used in this fiscal year. The CYIE income reflects donations from the membership including the matching funds from the board.

**Submission Deadlines**

The SCALL Newsletter team welcomes submission of any articles of interest to the law library community. Contact Christina Tsou, SCALL Newsletter Editor: ctsou@law.uci.edu

All submissions should be received by:
- **Spring 2024**: March 11, 2024
- **Summer 2024**: May 6, 2024
- **Fall 2024**: September 3, 2024
- **Winter 2024**: November 12, 2024

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