



Research Analyst

[APPLY](#)

Silicon Valley, California
Los Angeles, California
Seattle, Washington
San Francisco, California

Morgan, Lewis & Bockius LLP, one of the world's leading global law firms with offices in strategic hubs of commerce, law, and government across North America, Asia, Europe, and the Middle East, is seeking to hire a Research Analyst to provide general and specialized research services to the firm's lawyers and staff.

This position reports into our Regional Director of Research Services and offers a hybrid in-office/remote working schedule.

Key responsibilities include:

- Performs in-depth legal, corporate, financial and/or general research for lawyers, staff, and clients by utilizing the appropriate mix of the firm's wide range of external and internal legal, business, and news resources.
- Maintains a thorough understanding of the scope, accuracy, and cost-effectiveness of the firm's various research resources and selects the most relevant tools for any given request.
- Presents and packages research findings clearly and concisely.
- Monitors daily news, legislative and regulatory developments as required.

- Keeps up with new developments, technologies, innovations, and products in the fields of legal and business research.
- Evaluates new research resources and tools.
- Conducts training on research resources and research techniques.
- Works with subject matter experts and members of the Research Services Training Team to create training guides and subject- and task- specific Intranet research resource pages.
- Participates in team initiatives to promote research resources, tools, and services.
- Experience and preferred qualifications:
- Master's Degree (MS) in Information or Library Science (ALA accredited preferred), and either a minimum of 2+ years' experience, or, an equivalent combination of education and experience
- Must be proficient in Lexis, Westlaw, and a wide range of other standard and specialized legal and business research platforms, as well as Microsoft Word, PowerPoint, Excel and Outlook

Qualified candidates must apply online by visiting our website at www.morganlewis.com and selecting "Careers."

For positions in San Francisco, CA, the salary range for this job posting is:
\$83,672.00 - \$133,875.00

For positions in Seattle, WA, the salary range for this job posting is: \$80,325.00 - \$128,520.00

For positions in Los Angeles, CA, the salary range for this job posting is:
\$76,978.00 - \$123,165

The base salary wage range for this position will be determined during the interview process and will vary based on multiple factors, including but not limited to prior experience, relevant expertise, current business needs, and market factors. Final salary wages offered may be outside of this range based on other reasons and individual circumstances. Additionally, salary wages may be only part of the total compensation package. The total compensation package for this position will also include eligibility for an annual discretionary bonus. Subject to the terms and conditions of the applicable plans and policies then in effect, eligible employees may enroll in: a 401(k) plan, as well as participate in Company-

sponsored medical, dental, vision, life, disability, accidental death and dismemberment, business travel accident insurance plans, and health savings and flexible spending accounts for the employee and the employee's eligible dependents. Subject to the terms and conditions of the applicable plans and policies then in effect, eligible employees may utilize the Employee Assistance Program, Work/Life Services, HealthAdvocate, Bright Horizons Back-Up Child Care, and WageWorks Commuter Benefits for the employee and the employee's eligible dependents. Employees will also receive: 9 paid holidays per calendar year, 2 personal days per year, and up to 20 days of vacation per year. In accordance with state applicable law, eligible employees will earn 1 paid sick leave hour for 30 hours worked. Eligible employees may also take up to five days off for bereavement leave, up to 12 weeks of paid parental leave per year and up to 10 weeks of paid pregnancy disability leave per pregnancy. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the firm reserves the right to modify base salary (as well as any other discretionary payment or compensation or benefit program) at any time, including for reasons related to individual performance, firm or individual department/team performance, and market factors.

Morgan, Lewis & Bockius LLP is committed to equal employment opportunity and providing reasonable accommodations to applicants with physical and/or mental disabilities. We value and encourage diversity and solicit applications from all qualified applicants without regard to race, color, gender, sex, age, religion, creed, national origin, ancestry, citizenship, marital status, sexual orientation, physical or mental disability, medical condition, veteran status, gender identity, genetic information, or any other characteristic protected by federal, state, or local law.

Pursuant to applicable state and municipal Fair Chance Laws and Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

California Applicants: Pursuant to the California Consumer Privacy Act, the following link contains the Firm's California Consumer Privacy Act Privacy Notice for Candidates which explains the categories of personal information that we

collect and the purposes for which we use such personal information. CCPA
Privacy Notice for Candidates

Morgan Lewis & Bockius LLP is also an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.

If you are interested in applying for employment with Morgan Lewis and need special assistance or accommodation to use our website or to apply for a position, please call or email the following contacts:

Professional Staff positions: Please call 888.534.5003 or email talent.acquisition@morganlewis.com

Lawyer/Summer Associate positions: firmattorneyrecruiting@morganlewis.com

Morgan, Lewis & Bockius, LLP reasonably accommodates applicants and employees who need them to perform the essential functions of the job because of disability, religious belief, or other reason protected by applicable law. If you believe you need a reasonable accommodation during the application process, please contact Talent Acquisition at talent.acquisition@morganlewis.com