



Pillsbury Winthrop Shaw Pittman LLP has an opening for a Research Analyst.

Apply at: https://pillsburylaw.wd5.myworkdayjobs.com/en-US/External/details/Research-Analyst_R003266-1/apply?q=research%20analyst

Primary Responsibilities:

- Conducts legal and business research in for attorneys, clients, and staff.
- Analyzes and synthesizes research findings into clear, concise, and actionable work product.
- Develops and maintains current awareness tracking and monitoring.
- Participates in the department's research intake process, conducting reference interviews and responding to research requests through the firm's workflow system.
- Designs and delivers one annual training on legal research resources and research strategies.
- Assists attorneys and business professionals in the effective use of legal research, analytics, and AI-enabled tools.
- Participates in the evaluation of research resources, analytics platforms, and emerging technologies.
- Maintains awareness of developments in legal research, legal technology, and artificial intelligence.
- Participates in departmental meetings, projects, and other initiatives.

Qualifications:

- MLS, MLIS, or equivalent degree from an accredited institution.
- Experience conducting legal and business research in a large law firm or similar or professional services environment.
- Strong client service orientation and commitment to delivering high-quality work.
- Excellent analytical, written, and verbal communication skills, including the ability to summarize complex information clearly and effectively.
- Ability to work independently and collaboratively while managing multiple priorities and deadlines.

- Proficiency with Microsoft Office and other business productivity tools.
- Advanced proficiency with Lexis, Westlaw, Bloomberg Law, and PACER.
- Experience with legal analytics and research resources such as Lex Machina, Practical Law, VitalLaw, Checkpoint, Capital IQ, PitchBook, Intelligize, CourtLink, Docket Alarm, Courthouse News, or similar platforms preferred.
- Familiarity with generative AI and AI-enhanced legal research tools.
- Experience developing and delivering training programs or presentations preferred.
- Ability to maintain confidentiality of firm and client information.

We recognize that no candidate is likely to meet every qualification listed above. If you believe your experience, skills, and professional background would enable you to succeed in this role, we encourage you to apply.

The expected salary range for this position is \$100,000 - \$130,000. Final compensation will be determined based on several factors, including but not limited to, relevant experience, qualifications, skill set, and geographic location. Qualified applicants with arrest and conviction records will be considered for the position in accordance with the California Fair Chance Act.

Pillsbury Winthrop Shaw Pittman LLP is an Equal Opportunity Employer. If you require an accommodation in order to apply for a position, please contact us at PillsburyWorkday@pillsburylaw.com.