



Research Librarian

Boston, MA; Chicago, IL; Irvine, CA; Los Angeles, CA; New York, NY; San Francisco, CA; Washington, DC

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Job Summary

The Research Librarian provides high-value legal, business, and market research to support attorneys, business development teams, and firm leadership. This role combines deep research expertise with competitive intelligence analysis, delivering actionable insights on clients, industries, markets, and competitors to inform strategic decision-making and client service.

Job Responsibilities

- Conducts business, legal, legislative, regulatory research for attorneys, marketing staff and paralegals, providing initial analysis of research results and summaries of key findings.

- Manages both routine and complex research requests across practice areas and departments
- Provides background research and competitive intelligence on current or potential clients and markets in support of business and client development efforts.
- Distills and presents research findings clearly and professionally, tailored to client and stakeholder needs.
- Guides attorneys and staff on the effective use of research tools.
- Provides current awareness and alerting services for attorneys and staff.
- Assists in resolving access and technical issues with online resources.
- Remains current on technological applications and best practices relevant to providing high quality research services.
- Recommends additions of sources to the Research Services collection, maintaining a focus on trends in client requests and interests.
- Uses the research request system to claim, enter, and close requests, and submit timekeeping records.

Knowledge, Skills and Abilities

- Demonstrated research skills and knowledge of major legal and business related databases, including but not limited to Westlaw & Lexis platforms, Bloomberg Law, Intelli Connect, Pacer, CapIQ, etc.
- Experience with GenAI driven research tools and data analysis technologies
- Ability to provide quality client service to both internal and external contacts regarding non-legal matters of a routine nature.
- Ability to work effectively both independently and with others in a cooperative manner to accomplish department functions and participate in firm wide team efforts.
- Demonstrated ability to communicate clearly and effectively, both orally and in writing, with attorneys and firm staff.
- Demonstrated ability to conduct analysis of research results and communicate scope and meaning of results found or not found to patrons.
- Demonstrated ability to organize and prioritize work in a dynamic and complex environment to meet deadlines and daily requirements.
- Demonstrated intermediate knowledge of MS suite to produce quality written communications such as memos, spreadsheets, presentations, and training guides.

Education

The position requires a Master's Degree in Library and Information Science or equivalent degree from an ALA accredited institution, or a Juris Doctor (JD).

Experience

The position requires a minimum of two years of related experience during which knowledge, skills and abilities relevant to the position were demonstrated.

US Pay Range

\$81,000-\$120,000 - Boston, Chicago, Los Angeles, Orange County, and Washington DC

\$88,000-\$130,000 - New York & San Francisco

\$76,000-\$110,000 - Other US locations

Our Firm is committed to fair and equitable compensation practice in accordance with applicable laws. Additional compensation may include a discretionary bonus. The salary for this position may vary based on location, market data, an applicant's skills and prior experience, certain degrees and certifications, and other factors.

Crowell & Moring LLP offers a competitive compensation and comprehensive [benefits](#) package. Our benefits include healthcare, vision, dental, retirement, and all-purpose leave and progressive options such as back up childcare, wellness programs, cultural events and social activities. We take great pride in our positive, friendly culture that rewards hard work and success, at the same time recognizing the importance of family and community service.

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

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